



Richland County/Mansfield COVID-19 Small Business Emergency Relief Grant Program

The Richland County/Mansfield COVID-19 Small Business Emergency Relief Grant Program is a grant fund that has been established to grant funds the County, the City of Mansfield and other municipalities received through the "CARES Act".

- Eligible businesses may be able to receive grant funds from the program in order to assist those businesses with operating expenses incurred or paid after March 15, 2020
- Generally, the amount of the grant per business will be a maximum of \$7,500 for businesses with two to twenty FTE's and a maximum of \$2,500 for businesses with less than two employees
- Eligibility for the grants will be tied to key criteria linked to supporting businesses that were viable prior to the pandemic, have been impacted by COVID-19, are located within Richland County, and have the potential to continue to operate following the pandemic.
- Applications will be taken from 9:00 am on Wednesday, September 2, 2020 and run until 11:59pm on Sunday, September 13, 2020.
- All complete applications submitted during that time, that are in compliance with the eligibility criteria set forth below, will be scored based on criteria reviewed by the Grant Underwriting Team.
- The Richland Area Chamber will announce the award of grant funds on Monday, September 28, 2020, and will begin distributing grant funds that week, unless funding from a funder for that particular grant is received by the Richland Area Chamber later than that week (the Richland Area Chamber will advise accordingly).

Eligibility Criteria:

To be eligible for grant funds under the Program, Richland County businesses must meet the following requirements, as of March 15, 2020 - please review full guidelines and eligibility requirements on the Chamber website below:

- The business must operate for profit. Non-profit entities of any type are not eligible.
- 2019 Revenue not to exceed \$1,500,000.
- The business may be a sole proprietorship, partnership, corporation (both S and C), professional association, limited liability company, limited partnership, or limited liability partnership.
- The business, or headquarters for the business, must be located within Richland County.
- The business must have been in operation 12 months prior to launch of grant program (for this purpose that is considered to be September 1, 2020).
- The business must not be permanently closed and must intend to continue its business operations following the COVID-19 pandemic.
- To be eligible for a grant in an amount of up to \$7,500, the business must employ a minimum of two FTE's and a maximum of 20 FTE's. Businesses with less than two FTE's are eligible for a maximum of \$2,500.
- The business must not be in receivership or bankruptcy.
- The business must be current on all Richland County and municipal income tax obligations and Richland County property tax obligations.
- The business must be the primary source of income for business owners with less than 2 FTE's.

Full details and application can be found at
<https://richlandareachamber.com/initiatives/small-business-grant>



Applications due before
11:59pm on Sunday,
Sept. 13, 2020